

# **Board of Education Meeting Minutes - Southwest Leadership Academy**

## **NOTICE OF PUBLIC MEETING SOUTHWEST LEADERSHIP ACADEMY GOVERNING BOARD**

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the public, that the Governing Board for Southwest Leadership Academy will hold a meeting open to the public as well as a Board retreat as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more Board members may participate telephonically. The meeting will be held via video conferencing.

Pursuant to A.R.S. §38-431.02 (H), the Board may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. §38-431.03 (A) (3), the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on this agenda.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Bridget Carrington at (480) 987-9700 ext 5898. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 16<sup>th</sup> day of June 2023.

By

Brian Heath, Executive Director

### **AGENDA**

Southwest Leadership Academy Governing Board Tuesday

June 23<sup>rd</sup>, 2023

5:00pm

Topic: June Board of Education Meeting.

Time: June 23<sup>rd</sup>, 2023 @ 5:00 pm Arizona

Join Zoom Meeting or In Person

# Board of Education Meeting Minutes - Southwest Leadership Academy

<https://rop.zoom.us/j/88041376658>

Meeting ID: 880 4137 6658

One tap mobile

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+1 346 248 7799 US (Houston)

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

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+1 386 347 5053 US

+1 507 473 4847 US

Meeting ID: 880 4137 6658

Find your local number: <https://rop.zoom.us/j/88041376658>

Or meet in person at:

Mazatzal Hotel Board Room

Highway 87, Mile Marker 251

Payson, AZ 85541

All items on this agenda are open for discussion and possible action, including reports and action items. Public comment will be acknowledged at the end of the agenda items.

A copy of the Agenda and Meeting Minutes are available for review on our website: [www.southwestleadershipacademy.com](http://www.southwestleadershipacademy.com)

If authorized by a majority vote of the members of the Governing Board, any matter on the open meeting agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38431.03 (A)(3). In addition, the Board, by majority vote may enter Executive Session for discussion and consultation with administration regarding student matters pursuant to A.R.S. §§15-342, 15-521, and 15-843; A.R.S. §38431.03 (A)(2) (consideration of records exempt by law from public inspection); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 Subsections (A)(3) and (A)(4). The executive session will be held immediately after the vote and will not be open to the public.

\*Additional information regarding any of the items on this agenda may be obtained prior to the meeting by calling Bridget Carrington at (480) 987-9700 ext 5898. Also, you can attend the foregoing meeting by teleconference.

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# Board of Education Meeting Minutes - Southwest Leadership Academy

1. **Call to Order and Roll Call (President Gantt):** Mike Gantt, Board President; Drew Ainsworth, Treasurer/Secretary; Brian Heath, Ex-Officio Member, Dr. Molly Schloderback, Member; Emily Beard, Member.

President Gantt called meeting to order at 5:05PM

Attendance: Mike Gantt, Board President; Drew Ainsworth, Treasurer/Secretary; Dr. Molly Schloderback, Member; Emily Beard, Member; Brian Heath, Ex-Officio Member.

2. **Introduction of Visitors (President Gantt):** Bridget Carrington, Superintendent; Christae Spivey, SLA Principal; Miqala Salinas, SLA Compliance Coordinator; Jarod Pidgeon, Teacher; CJ Bower, CFO; Cheryl Myers, Accounting Manager; Alicia Sullivan, Senior Accountant; Heather Heath, ROP Voucher Coordinator; Other visitors from the public present

Attendance: Bridget Carrington, Superintendent; Christae Spivey, SLA Principal; Miqala Salinas, SLA Compliance Coordinator; Jarod Pidgeon, Teacher; Cheryl Myers, Accounting Manager; Alicia Sullivan, Senior Accountant; Heather Heath, ROP Voucher Coordinator; Other visitors from the public present

3. **Pledge of Allegiance (President Gantt)**

President Gantt presented Pledge of Allegiance

4. **Approval of Agenda (President Gantt):**

**Motion:** Move to approve the June 23<sup>rd</sup> agenda as submitted.

**Discussion:** A motion was made by President Gantt, seconded by Drew Ainsworth to approve June 23<sup>rd</sup> agenda.

The motion passed unanimously.

5. **Approval of Board Minutes (President Gantt):** Minutes for April 25<sup>th</sup> and June 1<sup>st</sup>

**Motion:** Move to approve the SLA Board Meeting Minutes for April 25<sup>th</sup> and June 1<sup>st</sup>, as presented.

**Discussion:** A motion was made by Drew Ainsworth, seconded by President Gantt to approve SLA Board Meeting Minutes for April 25<sup>th</sup> and June 1<sup>st</sup>.

The motion passed unanimously.

6. **Ice Breaker Activity (Heather Heath)**

Activity consists of each participant selecting three questions to provide insight on who they are.

## Board of Education Meeting Minutes - Southwest Leadership Academy

7. **Financial Review (Cheryl Myers):** Review of April and May 2023 financial reports (attached).

**Motion:** Move to receive the April and May 2023 financial reports as submitted.

**Discussion:** Stated by Cheryl Meyers that we are noticing trends of building back revenue from COVID-19. A motion was made by Brian Heath, seconded by Molly Scholderback to move to receive the April and May 2023 financial reports as submitted.

The motion passed unanimously.

8. **Public Hearing on Proposed FY24 Annual School Budget (President Gantt/Cheryl Myers):** At this time the Board will open the meeting to the public for comment on the proposed FY24 school budget (attached). The Board members may also ask questions or make proposals regarding the budget as well. Following the budget hearing the Board will take a vote on the final recommended budget for FY24.

**Discussion:**

- There will be an increase in State Equalization (funding from state)
- Will see increase in Prop 301 (teacher compensation)
- More positions for staffing have been added
- \$12,000 to outsource maintenance support is within the \$53,000 budget
- We have increased *site special events* budget to allow for prom, graduation, 100<sup>th</sup> day, etc.
- We are anticipating income at end of the year

9. **Approval of FY24 Annual School Budget (President Gantt):** The Board must approve an annual budget for FY24. A copy of the proposed budget is attached. This budget can be modified and adjusted throughout the upcoming school year by the Board.

**Motion:** Move to approve the FY24 Annual School Budget for Southwest Leadership Academy as presented.

**Discussion:** A motion was made by Brian Heath to approve the FY24 Annual School Budget. Drew Ainsworth seconded the motion.

The motion passed unanimously.

10. **Annual Audit (Cheryl Myers):** Seek to gain Board approval for the engagement of Fester and Chapman as auditors for FY23 for Southwest Leadership Academy.

**Motion:** Move to approve Rite of Passage to engage Fester and Chapman for the purpose of the annual FY23 audit of Southwest Leadership Academy.

**Discussion:** A motion was made by Emily Beard, seconded by Molly Scholderback.

The motion passed unanimously.

# Board of Education Meeting Minutes - Southwest Leadership Academy

## 11. School Report (Christae Spivey):

- a. Summary of school year accomplishments and graduation
  - i. Culture
  - ii. Athletics
  - iii. Comprehensive Needs Assessment & School Integrated Action Plan – stakeholder planning
  - iv. ACT/ACT Aspire Data increase
  - v. 67 graduates with (7) 11<sup>th</sup> graders as graduates
- b. Professional Development Plan
  - i. Benchmarks being used as the measuring guide for how they would do on state assessments
  - ii. Using EdMentum curriculum and benchmark data for instructions
  - iii. IXL will provide formative assessments/interventions
  - iv. Naviance – Provides College & Career Readiness resources
  - v. Empower – Provides Professional Development including instructional strategies
  - vi. READ180 –
  - vii. Collaborative Teams, PLCs & MTSS
- c. Summer School Update
  - i. 37 students enrolled
  - ii. 80% attendance rate
  - iii. Potential credits earned = ½ credit
  - iv. Classes provided
    1. English grades 9-12
    2. Algebra / Geometry
    3. US History
    4. Biology / Earth Science
- d. CSI Grant:
  - i. Summary and status of grant
    1. \$165,720 potential allocation
    2. Wrote in Education Resource Program Coordinator – to manage the online courses program
  - ii. Online Program versus Hybrid
    1. Removing Hybrid model and will only offer in-person or online, not blended.
  - iii. Transportation and Community Liaison position
- e. ESSER III Grant:
  - i. Summary and status of grant
  - ii. Performing Arts position
  - iii. Recruiting and retention stipends
- f. School Safety Grant:
  - i. Summary and status of grant
    1. \$150,000 allocation
  - ii. School Resource Officer approved and being recruited
- g. National School Lunch Program (NSLP) close out memo on 5/31/23 update
- h. IDEA Maintenance of Effort (MOE) Compliance Testing memo on 5/1/23 update
- i. Key Positions:
  - i. Assistant Principal, Kellen Hunt, tendered his resignation effective 6/9/2023
  - ii. Special Education Teacher, Deidra Bryan
  - iii. School Cook, Roberto Rivera
  - iv. School Resource Officer being recruited
  - v. Assistant Principal position being recruited

## Board of Education Meeting Minutes - Southwest Leadership Academy

12. **Approval of Prop 301 Pay for Performance (Bridget Carrington):** Attached is the revised 301 teacher award matrix criteria to take effect July 1, 2023.

**Motion:** Move to approve the revised 301 teacher award matrix to take effect July 1, 2023.

**Discussion:** A motion was made by Drew Ainsworth, seconded by Emily Beard to approve revised 301 teacher award matrix.

The motion passed unanimously.

13. **Board Officers Designation (President Gantt):** At this meeting, according to the By-laws, the Board elects a President, Vice President, Secretary and Treasurer or it can combine multiple positions. Either the Board will entertain nominations previously submitted, if any, or can make nominations from the floor for whatever officer positions it desires at this Board meeting for a one-year term.

**Motion:** Move to nominate Mike Gantt to the position of President.

**Discussion:** A motion was made by Brian Heath, seconded by Drew Ainsworth to nominate Mike Gantt as board President.

The motion passed unanimously.

**Motion:** Move to nominate Drew Ainsworth to the position of Secretary/Treasurer.

**Discussion:** A motion was made by Brian Heath, seconded by Mike Gantt to nominate Drew Ainsworth as board Secretary/Treasurer.

The motion passed unanimously.

This will be revisited every 2 years.

14. **Code of Ethics & Conflict of Interest Policy and Disclosure Form (Miqala Salinas):** Annually the Board is required to file a conflict-of-interest form. The Code of Ethics will be reviewed as well. Both copies will be distributed to the Board at the meeting for FY24.

Annual policy revisit and signatures captured. Will keep signed documents on record.

15. **Review update on Isaac School District lease (Brian Heath):** The attached lease agreement has been negotiated by Rite of Passage for review of the Board. The Agreement includes a 1.5% increase based upon the terms. The District also agreed to replace the carpet prior to the next school year and partner with ROP on finding a grant to make improvements to the field.

**Motion:** Move to approve Isaac School District lease & sub-lease between ROP & SLA.

**Discussion:** Additionally, Reviewed sub-lease between Rite of Passage and Southwest Leadership Academy. Addendum for carpet replacement reviewed.

A motion was made by Drew Ainsworth to approve lease & sub-lease. Sub-lease approved under the condition that we modify technical error in section 3.2 of sub-lease and corrected to reflect accurate lease rent amount of \$30,681.00. Motion seconded by Molly Schloderback. Brian Heath abstained from voting as ex-officio.

The motion passed unanimously.

# Board of Education Meeting Minutes - Southwest Leadership Academy

16. **Review of the Management Agreement with Rite of Passage (Brian Heath):** The attached Agreement is to be reviewed by the Board. The agreement term ends on June 30, 2023 and will be renewed if there are no concerns by the Board.

**Motion:** Move to approve Management Agreement with Rite of Passage.

**Discussion:** Governing board is not supervisory board. Rite of Passage is the Education Management Operations. 10% management agreement fee on a monthly basis paid by SLA budget. This agreement will authorization for additional 5 years.

A motion was made by Drew Ainsworth to approve Management Agreement with Rite of Passage. Motion seconded by Emily Beard. Brian Heath abstained from voting as ex-officio.

The motion passed unanimously.

17. **Announcements (Bridget Carrington):**

- a. School curriculum update (Beyond Textbooks and EdMentum)
  - i. SLA will no longer be using Beyond Textbooks due to additional costs and after comparisons EdMentum has more features and resources that can be applied throughout the school year.
- b. Special recognition (by Brian Heath)
  - i. 10-year anniversary of SLA and the Board
    1. Special Recognition given to Mike Gantt for serving on the board for 10 years.
    2. Rite Now written by Brian Heath for SLA Anniversary.

18. **Adjournment**

Meeting adjourned at 7:00PM.