

Southwest Leadership Academy
Policy and Procedure

Policy Number:	800.812
Policy Name:	Visitors to Schools

Policy:

The Superintendent shall establish school-visit procedures for the control of persons other than school personnel or students who enter School premises. Such procedures shall permit full use of all legal means to ensure that students, employees, and School property are properly safeguarded. No person, other than one who is a peace officer or one who has obtained specific authorization from the appropriate School Administrator, shall carry or possess a weapon on school grounds.

Related Policies:

800.809 Public Conduct on School Property

Policy Version History and Reference Information

Date & Version #	Details	Approved By:
07/01/21 v1	Policy created	Dr. Phillip Geiger

Reference Type <small>(Accreditation, regulation, etc...)</small>	Number, Section, ...
Arizona Revised Statutes	13-1302, 13-2905, 13-2911, 15-507
KI	

800.812 REGULATION

VISITORS TO SCHOOLS

Parents are encouraged to visit the School.

All visitors to any school must report to the School office upon arrival.

For those who wish to visit a classroom during the school day, it is preferred that the teacher and the School Administrator be contacted in advance to arrange a day and time for such visit so as to avoid any conflicts with the School schedule.

In visiting a classroom, parents must realize that the teacher's first responsibility is to the class as a whole, and the teacher will be unable to converse at any length with the visitor. If a conference is desired, arrangements will be made by the teacher for an appointment with the parent either before or after School hours.

No person may enter onto School premises, including visits or audits to a classroom or other School activity, without approval by the School administrator. Neither will any person be allowed to conduct or attempt to conduct any activity on School premises that has not had prior approval by the School Administrator.

Anyone who is not a student or staff member of the School, and is in violation of this policy, may be asked to leave the property of the School. Failure to comply with the lawful directions of School officials or of School security officers or any other law enforcement officers acting in performance of their duties, and failure to identify oneself to such officials or officers when lawfully requested to do so, will be against School regulations. Failure to obey such instructions may subject the person to criminal proceedings applicable under law.