

**Approved Meeting Minutes**  
Southwest Leadership Governing  
Tuesday, July 16, 2013  
8:30-9:30 AM  
Via Webex

**In attendance:**

Harriet Caruso, Board President  
Mike Gantt, Board Secretary  
Barry McBride, Board Treasurer  
Brian Heath, EMO  
Cole Arnold, EMO  
Mikii Bendotti, EMO  
Mark Yockus, EMO  
Nancey Carter, Board Liaison

**Absent:**

No members of the public present.

1. Call to order and roll call by Harriet Caruso @8:35 am.
2. Harriet Caruso made a motion to approve the Draft Meeting Minutes from the 6.25.13 Board meeting; Barry McBride 2<sup>nd</sup>, all in favor, so approved.
3. Budget Review and Approval—budget was reviewed and discussed during the 6.25.13 BOD meeting and approved by the Board members at the 7.9.13 Special BOD meeting. 2013-2014 School Budget is now adopted.
4. School Report—Mark Yockus
  - a. School Update Summary/Overview
  - b. Student Count is currently at 310.
  - c. Current Marketing Plan—Coach counselors out in vans to hand out flyers at any public place; also picking up enrollment packets from students. Contacting previous students enrolled throughout the year on a daily basis, banner on the front of the school and banner on the bus out in front of the school. Application also on website.
  - d. Personnel/Staffing—contracts are signed by returning teachers. Science teacher has to be officially hired and interviewing three people for the Social Studies opening.
  - e. Current Projects needing Board Approval—Contracts being negotiated for the following services: NWEA for assessments and testing.

EdOptions negotiations for credit recovery to try and consolidate cost with CSA. Last year the total was about \$7,775 with \$5K being charged to Mission. Mark Yockus is requesting the cost be split evenly between the two schools this year.

Mission used D&S Bus Service last year. D&S Bus Service is giving us an option every four months to opt out if the students are just using the bus passes rather than the Bus Service. Ms. Caruso asked if we own the bus. Mr. Heath replied that SLA only contracts with the bus service; they own the busses, employ the drivers and provide the gas for the busses. Ms. Caruso asked if they are available to do field trips and Mr. Yockus replied that D&S was used last year for roughly eight field trips and they would be available again this year.

Full-service catering will be operating out of SLA's cafeteria. Food service provider is working out of the SLA cafeteria, but using the kitchen to cater for other schools. He has done quite a bit to help SLA marketing. Students were much happier with the food once he took over from the previous food server. Rather than us sub-leasing the kitchen out to the food service provider, the operation will be ours. EMO is working with school attorney to draft an appropriate and legal agreement. At this time, the EMO is asking that the Board vote to move forward with drafting the legal agreement.

Mr. McBride made a motion that contracts be signed and followed through as recommended by the EMO for NWEA, EdOptions and D&S Bus Service. Mr. Gantt 2<sup>nd</sup> the motion; all in favor, so moved.

- f. Calendar—school starts 8/5 but teachers and teachers report 7/29 with a week of pre-service. Training put together for SLA and CSA teachers. Staff are working to get everything done for school opening.

Mr. Gantt asked about teacher training and Mr. Yockus indicated that teacher's professional development helps the teachers learn about the culture, infrastructure and processes. Mr. Gantt wanted to see the professional development schedule to have an opportunity to attend.

- g. Needs—currently purchasing textbooks. Cole Arnold to provide assistance with budgeting purchases. Also, FFEs need to be obtained.
- h. Concerns—getting everything received on time. Powerschool has been a major concern but it is moving forward.

#### 5. Student Achievement and Outcomes—Mikii Bendotti

- a. Curriculum and Instruction—implementing a curriculum map with pre and post feedback so students will receive feedback on a weekly basis. This will allow teachers to embrace everything the students bring and build around their strengths.

Ms. Caruso asked if there is curriculum created in compliance with Coursework Connection; Ms. Bendotti indicated they are working on them but do not have completed curriculum maps

- b. Accelerated graduation program for seniors that are maxed out by age. This will provide a stand alone opportunity for them to graduate and get their diploma. Ms. Caruso asked if the students coming from Mission would have their AIMS scores. Mr. Yockus indicated that Mission stated they are the best scores in the history of the school and they met AYP.

- c. Course catalog completed, aligning to the ADE course requirements. Also a handbook to distribute to students to set expectations and norms.

Just completed a teacher evaluation instrument that will encourage top quality instruction. Through curriculum and professional development, ensure there is rigor in the classroom. ELL student population needs to be taught at the level they are learning at; therefore, the curriculum will be adapted based on the suggestions of ADE.

- d. State Reporting—School calendar and student count are the only things needed at this time. Submitted a job description for the position of a compliance manager; will be actively recruiting by the beginning to the middle of next week and that person will do all the state reporting for the school.

6. Identify Future Agenda items—Update of New Board Member Recruitment.

Not on the Agenda but needing to be addressed is an update of the ongoing board member recruitment efforts. Ms. Caruso suggested this item remain on the Agenda until a full board is obtained.

Unsuccessful in reaching David Gaspar; Ms. Caruso will try to contact him. Lou Olivos is interested in a role on the board but is very busy so may not have the time to be involved.

Lino Medina, the food service provider, knows the community and is very well connected. SLA is partnering with him, so he may be an appropriate person to be on the board. Because he services many of the charter schools, he is a good resource for marketing. There would be no conflict except when it concerns Board business regarding his services; at that time he would have to recuse himself from action.

Another person to consider for a role on the board is Dwight Amory from the Maryville Revitalization Project. He's a pillar in the community and well connected in terms of knowing grants and people in the community. He will be coming out to the campus to learn more.

Betty John from CPS is another candidate that has experience with agencies in the community that can help the school.

Neighborhood Ministries, the local church outreach, is being approached to see if their leadership would be interested in serving on the Board. Mr. McBride knows Kitt Danley and several members from their board and could approach her to see if she is interested in joining.

Finally, Youth Corrections has an interest in sending their transitioning kids to SLA because of the history ROP has working with at-risk youth. Donna Markley is the director and will be approached to see if she is interested in being on the Board.

Mr. Gantt has asked Ray Avisu from Avisu Advertising to serve on the Board. He also asked him to suggest anyone else that may be a good fit.

Margaret Trujillo is still considering the post, but is recuperating from an illness and incapable of serving at this time.

Mr. Gantt is going to contact a person he knows from Phoenix Police Department that was active in the anti-bullying programs in the public school system.

Another item for the Agenda is to discuss policy development and implementation for the school.

7. Public Comment

No one from the public present on the call; no public comment submitted.

8. Adjournment.

Barry McBride moved to adjourn the meeting at 9:31 am; Mike Gantt 2<sup>nd</sup> the motion, all in favor, so moved.

Minutes scribed by Nancey Carter for Harriet Caruso.

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