



# COVID 19 SAFETY PROTOCOLS FOR SOUTHWEST LEADERSHIP ACADEMY 2020-2021



- **Temperatures will be taken upon entry and throughout the day.** When a student enters the school, his/her temperature will be taken at the door and he/she will be asked if they have any health concerns (e.g. fever, upset stomach, cough, chills, sore throat, headache, shortness of breath, difficulty breathing, etc ).
- **Temperature devices are installed throughout the school so students can walk up and take their temperature handsfree.** As students enter any classroom they will have their temperature taken at the hands-free temperature board in each classroom and if their temperature is above 100 degrees (FH), the student will immediately be removed from the classroom and placed in an isolated area and either have his/her parents take them home or the school will transport them home.
- **Students and staff must wear a facial mask with a filter which the school will provide.** Students will be given an SLA mask which includes a filter. Students must wear the mask all day except when they are alone or when they are outside with at least 6 feet between themselves and others. Students may also wear their own personal mask if preferred.
- **Students will return their SLA facial mask daily to the personal mail slot in a front hall cabinet for each student to store their mask within a paper bag the school is providing to avoid cross-contamination.** At the end of each day, students place their masks into the paper bag and store in their mail slot along with their student handbook/planner.
- **Each student will be given their own water bottle to use at school.** Students will put their name on the water bottle and can fill it at one of the various water fountains or water supplies in the cafeteria, the main office, the bathrooms or hallways.
- **Breakfast and lunch will be served in the classrooms.** To minimize interaction with a larger group, students will be served prepackaged, bagged breakfast and lunch, and snacks. They will eat in the classroom just before the normally scheduled lunch period. Students are required to stay in that classroom until the next period change.
- **Bathrooms will be cleaned frequently.** The custodial and maintenance staff will ensure that bathrooms are cleaned no less than every two hours by disinfecting all touchpoint surfaces, including sinks, toilets, and door handles, and hot and cold water handles. When possible, the bathroom will be fogged twice each day, mid-day and after school ends.
- **Classes will be two hours long to minimize the interaction between students.** While in COVID 19 Safety mode, classes will be two hours long and there will be a two-day rotation of classes to provide all required hours of instruction while reducing student interaction by changing classes every 55 minutes.



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- **At the end of each class, students & staff will wipe down all touch areas.** All classrooms have been provided bottles of disinfectant, disinfectant wipes, and hand sanitizer. Students and staff will be responsible to take the last few minutes of each class and have students wipe down their desks, chairs, writing instruments, their Chromebooks, and then disinfect their own hands.
- **Hand sanitizers will be in each classroom and throughout the school.** Students are encouraged to use hand sanitizers placed throughout the school whenever possible and to wash their hands regularly.
- **Students will travel from class in a one-way direction to limit contact with other students and the floor will be marked accordingly.** Hallways have been marked with arrows indicating the one way flow of foot traffic in the school which will minimize student interaction. Students will also be directed to remain 6 feet away from other students while walking through the halls.
- **Social distancing will be enforced to the greatest extent possible.** Teachers and students will make every effort to maintain social distancing in classrooms, hallways, and when exiting the school at the end of the day.
- **Gloves and facial shields will be available to any student or staff who requests them.** Some students may be uncomfortable with a facial covering but still must protect him/herself by using a facial shield which the school will provide. Students may also request gloves that the school will provide if desired.
- **Visitors will be required to have a mask while in the school.** Everyone at the school, unless alone in a room, must wear a facial mask all the time, including visitors. Visitors will also be asked to either wash their hands or use hand sanitizer upon entry to the school.
- **Plexiglass barriers have been installed where staff and visitors or students will interact.** To minimize close interaction, plexiglass barriers have been installed to reduce possible airborne fluid exchange.
- **All writing implements used by students, parents, or visitors at the school office will be disinfected after use.** Administrative assistants will make certain that they disinfect all writing instruments or other material (e.g. clipboards, etc.) after being re-used by another person. They will also use sanitizer on their own hands after each interaction.
- **Each day each classroom will be disinfected using a fogging machine.** At the end of each school day, the staff will use the fogging machines in each classroom to disinfect the area.
- **Each week the entire school will be disinfected commercially using a fogging machine.** Each week a professional cleaning company will disinfect the entire school building.



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- **School vans will be sprayed with disinfectant after each use and students will have temperatures taken before entering the van.**
- **Special facial coverings for football helmets have been purchased for students.** Although the CAA league has postponed all sports, to be ready and safe, the school has purchased full, clear facial shields for all football helmets.
- **Students will be given access to clothes washers and driers to wash their clothes daily.** Another precaution students can take each day is to wash and dry the clothes they wore to school and traveling to and from school so the school will provide students with the use of the school's washer and dryer. They will be able to bring in their clothes and do their own wash before or after school or leave their clothes with one of the behavior mentors who will assist during the school day.
- **If the absentee level for any day exceeds 20% of the normal absentee rate, the Compliance Officer will notify the Maricopa Department of Health Services as a precautionary measure.**
- **Parents and guardian must inform the school's compliance officer, Nancey Carter, if their child has tested positively for COVID 19 by calling 602-265-2000 x2304 or by email to [nancey.carter@rop.com](mailto:nancey.carter@rop.com).**
- **In consultation with local health officials, the School will provide notification to appropriate staff and parents regarding confirmed COVID-19 cases in the School.** The appropriate personnel will be the student's teacher or coach with whom he/she has had contact as well as the district and school administration. Besides the parent of the affected student, the parents of students with whom the student has been less than 6 feet apart for more than 15 minutes.
- **Until all recommended benchmarks are met in the moderate range, all absent enrolled students will be called to determine if their absence was due to COVID 19 symptoms, positive test results or due to exposure to a person testing positively for COVID 19.**
- **Before a student can re-enter school for in-person instruction, parents must return a fully signed liability waiver.**
- **If a parent chooses not to have their student attend school in person, they will be allowed to attend school remotely.** This is not as effective as being at school but it is a choice a parent may make.