

# Board of Education Agenda- Southwest Leadership Academy

## NOTICE OF PUBLIC MEETING SOUTHWEST LEADERSHIP ACADEMY GOVERNING BOARD

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the public, that the Governing Board for Southwest Leadership Academy will hold a meeting open to the public as well as a Board retreat as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more Board members may participate telephonically. The meeting will take place at Southwest Leadership Academy 4301 West Fillmore Street, Phoenix, AZ 85043.

Pursuant to A.R.S. §38-431.02 (H), the Board may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. §38-431.03 (A) (3), the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on this agenda.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Nancey Carter, Board Liaison at (602) 265-2000. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 19th day of June 2019.

By

Nancey Carter

Board Liaison/Compliance Manager

### AGENDA

Southwest Leadership Academy Governing Board Tuesday,

June 25, 2019

10:30 AM (MST)

At

Southwest Leadership Academy, 4301 West Fillmore Street, Phoenix, AZ 85043

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Call in Number: 1-646-876-9923

Meeting ID: 853-083-6461

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All items on this agenda are open for discussion and possible action, including reports and action items. Public comment will be acknowledged at the end of the Agenda items.

A copy of the Agenda and Meeting Minutes are available for review on our website: [www.southwestleadershipacademy.com](http://www.southwestleadershipacademy.com)

If authorized by a majority vote of the members of the Governing Board, any matter on the open meeting agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38431.03 (A)(3). In addition, the Board, by majority vote may enter into Executive Session for discussion and consultation with administration regarding student matters pursuant to A.R.S. §§15-342, 15-521, and 15-843; A.R.S. §38431.03 (A)(2) (consideration of records exempt by law from public inspection); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 Subsections (A)(3) and (A)(4). The executive session will be held immediately after the vote and will not be open to the public.

\*Additional information regarding any of the items on this agenda may be obtained prior to the meeting by calling Nancey Carter at (602) 265-2000. Also, you can attend the foregoing meeting by teleconference from the School. Please contact Nancey Carter of the School's administration to find out how.

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1. Call to order and roll call. (Board President): Mike Gantt, Mark Hendershot (Treasurer), Ruben Olivas (Vice President), Terry Hines and Brian Heath.
2. Introduction of Visitors: Dr. Greg Fowler (Principal), Dr. Philip Geiger (Superintendent), CJ Bower (ROP CFO), Paula Signorelli (Director of Business Operations), Fernando Madrid (Assistant Principal for Special Projects) and Milinda Crawford (Assistant Principal)

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### 3. Approval of April 9, 2019 Board Meeting Minutes.

Motion: Move to approve the minutes of the April 9, 2019 Board meeting attached.

### 4. Finance– Paula Signorelli

#### a. Review May 2019 Financial Reports

Motion: Move to receive the May 2019 financial reports as submitted.

#### b. 2018 IRS Form 990 – Form 990 was distributed to Board Members via email on April 29<sup>th</sup>.

Motion to acknowledge receipt of the IRS Form 990 on April 29, 2019.

#### c. Approval of FY20 Annual School Budget -Review the FY20 annual school budget for approval.

Motion: Move to approve the FY20 annual school budget as submitted. (Paula Signorelli to provide.)

#### d. Approval of Revised Salary Guide for FY20 – The attached salary guide reflects the 5% increase for teacher’s salaries (based on FY18 salaries).

Motion: Move to approve the FY20 teacher salary guide for FY20.

### 5. Update regarding Board Policies – Dr. Geiger will report on the progress made in the development of the comprehensive school policies for SLA and discuss the process for approval. It is recommended that a committee of the board be established to review the proposed policies for future board approval.

No action will be taken on this topic.

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6. **Renewal of the Day Care Agreement with TLC** – The provision in the contract with TLC there is an automatic renewal unless TLC informs SLA that they want to discontinue their contractual relationship with SLA. TLC has proactively advised the Superintendent that they wish to renew under the terms of the original agreement which calls for TLC to pay SLA 7% of gross revenue each month.

No further action is required.

7. **Renewal of the sublease between Southwest Leadership Academy and Rite of Passage** for the property at 4301 West Fillmore Avenue, Phoenix, AZ 85043 based on the terms of the attached agreement.

Motion: Move to authorize the Board President to enter into an agreement between Southwest Leadership Academy and Rite of Passage to sublease the property at 4301 West Fillmore Street, Phoenix, AZ 85043 on the terms of the attached agreement.

8. **Principal's Report** – Dr. Fowler will present information on the changes to the school program and results of the AZ Merit Test, Rosetta Stone, Beyond Textbooks, Reading 180, student academic performance for the year, athletics, after school clubs, student behavior, personnel, and future plans.

1. **AZ Merit Scores**
2. **Galileo Scores**
3. **AIMS Science Exam**
4. **Women's Sports Foundation \$5,000 grant**
5. **Danielson Evaluation System**

9. **Approval of Agreement between Vail Unified School District and Rite of Passage for Beyond Textbooks Program** -Annually Vail USD requires renewal of our agreement for BT. A copy of the agreement is attached.

Motion: Move to approve the attached contract between Vail USD and Rite of Passage for Beyond Textbooks for FY20

10. **Approval of Teacher 301 Rubric for FY20** – During the past year two of our staff visited approximately 150 families earning approximately \$19,000 in 301 funds each. This was fantastic but we want encourage others to do the same

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which means we need to limit the amount for each person per quarter. It is also too difficult to track the attendance for each teacher's class, so we are recommending that the overall school attendance be the criteria rather than the individual teacher's class. Hopefully the staff will see attendance as a team effort to motivate our kids to be at school daily. Therefore, we are recommending a change to the Teacher 301 Rubric for FY20.

Motion: Move to approve the FY20 301 Teacher Rubric attached.

- 11. Transportation Equipment for FY20** – Currently we have three vans that we use to transport students to and from school, field trips, athletic events, and for school use to pick up and deliver equipment, furniture and a host of miscellaneous activities. One our van's leases expired at the end of May and we did not renew the lease as the vehicle has in excess of 100,000 miles and is in need of additional maintenance. This year we have spent a lot of money on vans due to replacement of catalytic converters that were stolen, A/C that was not working, engine problems, and a host of other problems costing us in excess of \$5K this year alone. The administration sought competitive proposals for a 12-passenger van but since learned that the AZ State law does permit us to transport students in a 12-passenger vehicle without the vehicle being outfitted as a standard school vehicle (yellow, lights, side Stop sign, etc.) and the driver will need a CDL license. We have no one with a CDL license and even if we trained people, we do not have enough to assure we would have coverage. Therefore, the superintendent recommends we re-solicit for proposals for a new ten passenger van and request that the Board authorize the administration to purchase a van that meets the specifications and award to the lowest bidder.

Motion: Move to authorize the administration to solicit proposals for a new 10 passenger van based on the specifications attached following the requirements of the ROP purchasing policy and award to the lowest responsible bidder.

- 12. Conflict of Interest Policy and Disclosure Form** – Annually the Board is required to file a conflict of interest form. Copies will be distributed to the Board at the meeting for FY20.

No action required other than completing the form.

- 13. Proposed Meeting Dates for the Board for FY20**

September 17, 2019; December 17, 2019; March 17, 2020;

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May 5, 2020 (Board Retreat and Meeting): June 23, 2020 and other special meetings as called by the President

## 14. Election of Board Members: Board member terms expire as follows:

Mrs. Hines 6/30/19

Mr. Olivas 6/30/20

Mr. Hendershot 6/30/20

Mr. Heath 6/30/20

Mr. Gantt 6/30/21

At this time, Mrs. Hines, if she so chooses, may be re-elected to the Board for another three years with her term expiring 6/30/22.

Motion: Move to nominate Terry Hines to a three-year term on the Board effective July 1, 2019 to June 30, 2022.

## 15. Board Officers: At this meeting, according to the By-laws, the Board elects a president, vice president, secretary and treasurer or it can combine multiple positions. Either the Board will entertain nominations previously submitted, if any, or can make nominations from the floor for whatever officer positions it desires at this Board meeting for a one-year term.

Motion: Move to nominate \_\_\_\_\_ to the position of \_\_\_\_\_.

Motion: Move to nominate \_\_\_\_\_ to the position of \_\_\_\_\_.

Motion: Move to nominate \_\_\_\_\_ to the position of \_\_\_\_\_.

## 16. Adjournment

Next regular meeting is September 17, 2019 at 10:30 AM (MST) at Southwest Leadership Academy, 4301 West Fillmore Street, Phoenix, AZ 85043.