

**NOTICE OF PUBLIC MEETING  
SOUTHWEST LEADERSHIP ACADEMY  
GOVERNING BOARD**

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the general public, that the Governing Board for Southwest Leadership Academy will hold a meeting open to the public as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more Board members may participate telephonically.

Pursuant to A.R.S. §38-431.02 (H), the Board may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. §38-431.03 (A) (3), the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on this agenda.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Matthew Boucher, Board Liaison at (602) 265-2000. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 21st day of November, 2017.

By

Matthew Boucher

Board Liaison/Compliance Manager

**AGENDA  
Southwest Leadership Academy Governing Board  
Tuesday,  
November 28, 2017  
10:30-12:30 PM (MST)**

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**Call in Number: (518) 530-1840**

**Meeting ID: 195-834-022**  
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All items on this agenda are open for discussion and possible action, including reports and action items. Public comment will be acknowledged at the end of the Agenda items.

A copy of the Agenda and Meeting Minutes are available for review on our website:

[www.southwestleadership.com](http://www.southwestleadership.com)

If authorized by a majority vote of the members of the Governing Board, any matter on the open meeting agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38431.03 (A)(3). In addition, the Board, by majority vote may enter into Executive Session for discussion and consultation with administration regarding student matters pursuant to

A.R.S. §§15-342, 15-521, and 15-843; A.R.S. §38431.03 (A)(2) (consideration of records exempt by law from public inspection); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 Subsections (A)(3) and (A)(4). The executive session will be held immediately after the vote and will not be open to the public.

\* Additional information regarding any of the items on this agenda may be obtained prior to the meeting by calling Matthew D. Boucher at (602) 265-2000. Also, you can attend the foregoing meeting by teleconference from the School. Please contact Matthew D. Boucher of the School's administration to find out how.

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1. **Call to order and roll call.** (Board President): Mike Gantt, Jenny Diaz, Mark Hendershot, Ruben Olivas, Terry Hines and Brian Heath (Ex-Officio)
2. **Introduction of Visitors:**
3. **Board Additions to the Agenda:** Mike Gantt
4. **Approval of Meeting Minutes** from the October 24, 2017 board meeting. (Action Required)  
Motion: Move to approve the minutes of the October 24, 2017 Board meeting which are attached.
5. **Revisions to the By Laws:** Section 2 of the By Laws now states that the Board shall consist of no less than one member or larger than 5. We currently have five board members plus an ex-officio member and find that the additional board members add to the expertise and capabilities of the board. Therefore we are recommending that the number of Board members be increased to no more than 7 with one of the Board positions held by the Regional Executive Director of the Management firm (currently ROP and Brian Heath) and that the Ex-Officio member enjoy all rights and privileges of other Board member (See Robert's Rules of Order that indicate that ex-officio members generally function as all other board members including voting privileges,  
Motion: Move to modify the Southwest Leadership By Laws Article 1, Section to increasing the maximum number of board members from 5 to 7 which shall include the Ex-Officio member of the Board who is the Executive Director of the Management Firm who shall enjoy all rights and privileges of all other board members.

6. **Election of Board Members:** To ratify the role that Brian Heath has as Executive Director of Rite of Passage, the management firm for Southwest Leadership, the Board is being requested to take action again to appoint Mr. Heath to the board of directors.  
Motion: Move to appointment Brian Heath to the Southwest Leadership Board of Directors for a two year term which will be renewed as long as he serves as the Regional Executive Director of the management firm in accordance with the revised by-laws and to grant Mr. Heath all rights and privileges of all members of the Board.
  
7. **Board Member Resignation:** Harriett Caruso resigned from her position as a Governing Board member on April 2, 2014. The AZ State Board for Charter Schools requires that the Board minutes reflect the acceptance of the resignation. Therefore the following motion is proposed:  
Motion: Move to reconfirm the acceptance of the resignation of Harriet Caruso from the Southwest Leadership Academy Governing Board of Southwest Leadership Academy effective April 2, 2014.
  
8. **Report on State Board Meeting:** Dr. Geiger will answer questions regarding items discussed at the most recent state board of education meeting. See attached report.
  
9. **Discussion Re: Enrollment, Attendance, Staffing, Extracurricular Sports, Calendar of Events, Curriculum and Instruction, Professional Development, Vocational Courses, Facility Updates and Current Status of the School** – Dr. Greg Fowler (Information/Discussion, no action required)
  
10. **Review of Food Service Program and Community Eligibility Program and Financial Projections:** Matthew Boucher and Chef Dane Smith
  
11. **Report on Compliance Reports Due Dates and Procedures:** Matthew Boucher will discuss all required reporting dates since the last board meeting and the October board meeting as well as enrollment and attendance. (no action required, due date attachment)
  
12. **Review and Acceptance of the FY17 Annual Audit:** Attached is the final 2017 Annual School Audit. Ms. Bower will respond to any questions or concerns that the Board may have.

Motion: Move to accept the Annual Audit for Southwest Leadership Academy as attached.

**13. Review of FY18 Budget and financial Report:** CJ Bower

CJ Bower will review the monthly budget summary, expenditures, revenue and projected budget performance and answer questions.

Motion: Move to receive the October 2017 financial reports.

**14. Approval of Funding Transfers from Surplus to the Operating Budget** – Dr. Geiger will explain the information attached:

Motion: Move to approve the transfer of funds as noted below to meet the needs and requirements of the school while also maintaining a \$760,000 surplus to meet provide three months funding in the event of significant shifts in revenues received.

Expense	Funded from SLA Reserves	Funded from SLA 301
Chrome Books	18,000	
AZ DOE Audit Settlement	\$150,000	
School Wide Phone System	\$22,000	
Teacher Incentives/Personnel		20,000
In School Suspension Teacher		\$53,400 (includes burden)
Kitchen Equipment	28,000	
Assistant Principal/Personnel		94,000 (includes burden) 1 year only out of 301
Wrestling Mat/ Sports	10,000	
Professional Development	10,000	
Additional SPED Services to budget	Included in budget	Included in budget

**15. Approval of Special Education Policies:** Dr. Geiger

Motion: Move to approve the special education policies attached.

**16. Management Agreement Extension:** The existing management agreement between Rite of Passage and Southwest Leadership Academy has an automatic renewal clause if the Board does not take action 190 days prior to the end of the school year. Despite the automatic “roll over”, we request that the Board reconfirm the terms of the agreement which is attached.

Motion: Move to reconfirm the terms and conditions of the management agreement between Rite of Passage and Southwest Leadership Academy dated March 1, 2013 and extending the contract for another year.

**17. Approval of Facilities Use Agreement – Dr. Geiger**

At the Board’s last meeting it approved having the agreement between Rite of Passage and the Isaac School District for the monthly rent of the school at 4301 West Fillmore Street in Phoenix. Today we are asking the Board to approve the Facilities Use Agreement between Rite of Passage and Southwest Leadership Academy effective July 1, 2017 to June 30, 2018.

Motion: Move to approve the Facilities Use Agreement between Rite of Passage and Southwest Leadership Academy dated November 3, 2017 and to authorize Dr. Philip Geiger to execute the agreement on behalf of SLA.

**18. Approval to Apply for Approval to Replicate the Southwest Leadership Academy Program:** Dr. Geiger will describe the process for the Board to authorize the request to open another charter school for FY19 and requests that the Board approve a motion to submit the required documents for approval for one new school and to request that the Arizona Charter Board consider the request of the Board to open one new school for FY19.

Motion: Move to approve the submission of an application to replicate the Southwest Leadership Academy for one new charter school under the current board for the FY19 school year.

**19. Authorization to Seek Approval for an Increase in the Enrollment Cap at Southwest Leadership Academy:** Currently SLA has 353 students enrolled in the school but since July 2017, we have a total of approximately 450 students enroll in the school with the difference either dis-enrolled after ten days of absence, transferred at their request to another school or enrolled but did not attend school. However, after some recent marketing via the radio and the experience that after the 100<sup>th</sup> day of school many students enroll at SLA because their current school either encourages them to leave for expels the student, we want to be able to enroll the students at SLA. Currently our cap is 400 students. The school can accommodate the additional 147 students and we expect

that influx of students to take until FY21 to be reached but we want to request this change one time and then work towards that goal.

Motion: Move to authorize Dr. Philip Geiger to submit a request and prepare all necessary documents, forms and financial projections to the Arizona State Board for Charter Schools to increase the enrollment cap for Southwest Leadership Academy to 500 students as soon as possible.

**20. Authorization to Proceed with the Replication Process for a Second Charter School-**

The administration has submitted a request to the State Charter Board to replicate the program at Southwest Leadership Academy under the same Governing Board for the FY19 school year (18-19). However, because there remained an issue with the governing board membership which has now been resolved with the acceptance of Ms. Caruso's resignation, we will resubmit our request. In light of the fact that the Board will not meet again until January 23, 2018, the administration is requesting that the Board authorize Dr. Philip Geiger to prepare and submit all necessary documents, forms, and budgets required to receive approval from the State Charter Board to replicate Southwest Leadership Academy for the upcoming school year.

Motion: Move to authorize Dr. Philip Geiger to take all necessary action to obtain approval from the Arizona State Board for Charter Schools to replicate the Southwest Leadership Academy in another alternative school for the FY19 school year.

**21. Identify future agenda items** (Discussion/Action)

**22. Public Comment**

**23. Adjournment**

**Next regular meeting: January 23, 2017 @ 10:30 AM (MST) @ Southwest Leadership Academy (telephonic attendance is acceptable).**