

**NOTICE OF PUBLIC MEETING  
SOUTHWEST LEADERSHIP ACADEMY  
GOVERNING BOARD**

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the general public, that the Governing Board for Southwest Leadership Academy will hold a meeting open to the public as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more Board members may participate telephonically.

Pursuant to A.R.S. §38-431.02 (H), the Board may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. §38-431.03 (A) (3), the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on this agenda.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Matthew Boucher, Board Liaison at (602) 265-2000. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 19th day of September, 2017.

By

\_\_\_\_\_  
Matthew Boucher  
Board Liaison/Compliance Manager

**AGENDA**

Southwest Leadership Academy Governing Board  
Tuesday, September 26, 2017  
10:30-12:00 pm (MST)

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**Call in Number: (518) 530-1840**  
**Meeting ID: 195-834-022**  
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All items on this agenda are open for discussion and possible action, including reports and action items. Public comment will be acknowledged at the end of the Agenda items.

A copy of the Agenda and Meeting Minutes are available for review on our website:  
[www.southwestleadership.com](http://www.southwestleadership.com)

If authorized by a majority vote of the members of the Governing Board, any matter on the open meeting agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38431.03 (A)(3). In addition, the Board, by majority vote may enter into Executive Session for discussion and consultation with administration regarding student matters pursuant to A.R.S. §§15-342, 15-521, and 15-843; A.R.S. §38431.03 (A)(2) (consideration of records exempt by law from public inspection); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 Subsections (A)(3) and (A)(4). The executive session will be held immediately after the vote and will not be open to the public.

1. **Call to order and roll call.** (Board President): Mike Gantt, Jenny Diaz, Mark Hendershot
2. **Introduction of Visitors:**
3. **Board Additions to the Agenda:** Mike Gantt
4. **Approval of Draft Meeting Minutes** from the August 29, 2017 board meeting. (Action)  
Motion: Move to approve the minutes of the August 29, 2017 Board meeting which are attached.
5. **Election of New Board Member-** Resumes and confidential information are attached  
Motion: Move to elect Ruben Olivas to a three year term on the Southwest Leadership Academy Governing Board effective immediately to complete a three year term that expires June 30, 2020. (Confidential information attached)
6. **Election of Officers:**  
Motion: In accordance with the By-Laws of Southwest Leadership Academy, the Board shall elect a president, secretary and treasurer of the Board and hereby elects the following individuals to these positions which expire June 30<sup>th</sup> of each year with new officers elected during the June meeting of the board to take effect July 1<sup>st</sup>.  
President:  
Secretary:  
Treasurer:  
(Positions and their duties are described in the By-Laws attached. A board member may hold more than one position)
7. **Terms of Office:**  
Current board members should have defined terms of office that have staggered ending dates so that the Board remains stable. Board members are elected by the existing board

and board members may be elected to consecutive terms. The following board members need to be assigned to each of the following ending term dates -Mark Hendershot, Mike Gantt, and Jenny Diaz:

June 30, 2018

June 30, 2019

June 30, 2020

**8. Discussion re Board Meeting Frequency**

The By Laws call for an annual meeting and meetings called by the President. Currently the Board meets monthly. The Board may wish to discuss whether they want to change the meetings from monthly to bi-monthly, quarterly or some other schedule. State Law does not specify that the Board meets monthly. The Board should also decide which day of the week and which week of the month they prefer.

Motion: Move to conduct the regular governing board meeting of Southwest Leadership Academy on \_\_\_\_ (Day, i.e. the fourth Tuesday of the month) \_\_\_\_\_ at \_\_\_\_ (Time) \_\_\_\_\_, \_\_\_\_ (frequency i.e. each month or every other month, etc) \_\_\_\_\_.

**9. Discussion of Nursery and Child Care at Southwest Leadership Academy: Dr. Greg Fowler**

At this time, we still do not have an agreement with Divine Preschool and Daycare. Dr. Fowler will discuss the current status of this program.

**10. Discussion Re: Start of School, Enrolment, Attendance, Staffing, Extracurricular Sports, Calendar of Events, Curriculum and Instruction, Professional Development, Vocational Courses, Facility Updates and Current Status of the School – Dr. Greg Fowler (Information/Discussion, no action required)**

**11. Review of Food Service Program and Community Eligibility Program and Financial Projections: Matthew Boucher and Chef Dane Smith**

**12. Report on Compliance Reports Due Dates and Procedures:** Matthew Boucher will discuss all required reporting dates since the last board meeting and the October board meeting as well as enrollment and attendance. (no action required, due date attachment)

**13. Review of FY18 Budget and financial Report:** CJ Bower

The official budget on state budget forms filed in July with the AZ Department of Education did not include all of the expenses and did not include two new personnel we are adding. We are adding a custodian which will be offset by our terminating the custodial contract with a private firm and a third food service worker who is needed to support the increased number of lunches served and to provide adequate support for the lunch program. Therefore the Board will be asked to approve the submission of the FY18 budget to AZDE at this meeting.

Motion: Move to approve the revision of the FY18 budget document and to authorize submission to AZDE.

CJ Bower will review the monthly budget summary, expenditures, revenue and projected budget performance and answer questions.

**14. Tax Exempt Status –** Dr. Philip Geiger (Guidance Attached) At times, we are asked why we pay TPT (Transaction Privilege Tax – sales tax n Arizona parlance) since Southwest Leadership Academy is a 501 (C) 3 organization. The attachment is fairly self-explanatory

**15. Status of FY14, FY15, and FY16 Audit Appeal:** Dr. Philip Geiger

Motion: Move to authorize the school administration to proceed to appeal the audit findings of the Arizona Department of Education for the three audit years in question.

**16. Review and Approval of STEPS Contract for Special Education Services –** Dr. Greg Fowler and Val Gorman

The contract with STEPS is in the process of being finalized and if available by the Board meeting will be presented for approval.

**17. Identify future agenda items** (Discussion/Action)

**18. Public Comment**

**19. Adjournment**

**Next regular meeting: October 24, 2017 @ 10:30 AM (MST) @ Southwest Leadership Academy (telephonic attendance is acceptable).**